



Photographer and/or Videographer Job Description

Time Frame: May 26 – August 12, 2017

Compensation: \$170-200/ wk (depending on experience), plus room and board, Workers' Compensation

Responsible To: Executive Director

Minimum Qualifications:

- Have experience with photo/video editing software
- Have experience shooting video, taking still pictures, and capturing memories
- Own a camera capable of taking photos and video
- Own a computer and software that is capable of editing photo/ video
- Willingness to accept critique
- Must be at least 18 years old

* Sonlight does own a Canon HD video camera, a tri pod and a GoPro camera. Applicants should have their own camera, computer and video editing software

* Sonlight will work with you to set up a workable routine to get all the video/camera shots needed. We also understand the hired individual will have his/her own style in going about the fulfillment of the job description.

General Responsibility:

To support Sonlight's mission by creating tangible memories for kids to view at home, on our website, and on the internet. To capture daily camp events through video and pictures, and present a camp highlight slide show/video at the closing of each session (Saturday mornings). Supply the daily photos to be posted each day on Sonlight's web site.

Specific Responsibilities:

1. Collect footage of all major camp events on a weekly basis
2. Be able to manage work flow, to include video editing, filming events, taking pictures, creating an end-of-the-week highlight slide show/video.
3. There are some Program Support duties.
4. Capture pictures that Sonlight can use for marketing
5. Creatively produce a weekly highlight slide show/video, no longer than 10-12 minutes, for each camper to purchase at the Sonlight store, as well as presenting the highlight video at Saturday morning's Closing Program

6. The weekly highlight video will consist of various video clips and photographs from the session, edited together, over music
7. Must be flexible, adaptable, and willing to work long hours
8. Coordinate with the Program Leader: be aware of program changes, make sure appropriate events are being filmed, take pictures when needed
9. Capture video footage of events requested by the director
10. Capture daily photos as needed
11. Must capture per session each camper on video and/or film, and include each camper in the highlight video
12. Complete any other tasks assigned - related to program, staff, or general camp needs
13. Collaborate with volunteer photographers: giving direction, and communicating clearly
14. Create and present to staff a slide show at the end of staff training and at the end of the summer. Both shows will be mostly staff and their summer.

Essential Functions:

- Ability to work long hours, including standing and/or sitting.
- Ability to stay focused and work independently until necessary tasks are complete, to include working non-traditional hours to make certain the job is done well.
- Ability to use a camera in a professional manner
- Know the general skills needed for outstanding photography
- Be a team player
- Capable of reaching all areas of camp quickly
- Know how to use slide show/video editing software efficiently